

**Charter Township of Union  
Economic Development Authority Board (EDA)  
Regular Board Meeting  
Tuesday, February 20, 2024**

**MINUTES**

A regular meeting of the Charter Township of Union Economic Development Authority Board was held on February 20, 2024, at the Union Township Hall 2010 S. Lincoln Rd, Mt. Pleasant, MI 48858.

**Meeting called to order at 4:32 p.m.**

**ROLL CALL**

Present: Kequom, Bacon, Coyne, Mielke, and Sweet,

Excused: Barz, Figg, and Zalud

Absent: Chowdhary

Others Present: Rodney Nanney – Community & Economic Development Director, Sherrie Teall – Finance Director, and Tera Green – Administrative Assistant

**APPROVAL OF AGENDA**

**MOTION by Coyne SUPPORTED by Sweet to APPROVE the agenda as presented. MOTION CARRIED 5-0.**

**APPROVAL OF MINUTES**

**MOTION by Sweet SUPPORTED by Coyne to APPROVE minutes from December 19, 2023, and January 16, 2024, regular meeting as presented. MOTION CARRIED 5-0.**

**PRESENTATION**

- a. Ed DeGroat from DeGroat and Gentle presented an offer to sell Petro Plaza property in Enterprise Park to the East DDA. Discussion was held. It was the consensus that it will be brought back as a New Business Item for more discussion at the March 19<sup>th</sup> meeting.

**PUBLIC COMMENT** - None

**ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS**

Finance Director, Sherrie Teall reviewed the accounts payable for the East DDA and the West DDA.

**MOTION by Sweet SUPPORTED by Mielke to APPROVE the East DDA and West DDA payables as presented. MOTION CARRIED 5-0.**

Financial reports were RECEIVED AND FILED by Chair Kequom

**NEW BUSINESS**

- A. **RFBA – Approval of the Gourdie-Fraser engineering services contract for new public sidewalks along portions of Bud St. and S. Isabella Rd. in the East DDA District**  
Discussion was held. It is the board's hope to bid out future engineering service contracts for sidewalks.

**MOTION by Sweet SUPPORTED by Bacon to approve the agreement with Gourdie-Fraser, Inc. in the amount not to exceed \$48,250.00 to provide civil engineering and construction**

administration services for completion of approximately 1,950 linear feet of new sidewalk construction along the east side of Bud St. north from E. Pickard Rd. (M-20) to connect to Jameson Park, and along the east side of S. Isabella Rd. from E. Kay St. south to E. Broadway Rd.; and to authorize the Township Manager to sign the agreement. **MOTION CARRIED 5-0.**

**B. RFBA – Approval of the Gourdie-Fraser engineering service contract for a new public sidewalk along the west side of Bradley St. in the West DDA District**

MOTION by Sweet SUPPORTED by Coyne to approve the agreement with Gourdie-Fraser, Inc. in the amount not to exceed \$22,000.00 to provide civil engineering and construction administration services for new sidewalk construction along the west side of Bradley Street north from E. Remus Rd. (M-20) approximately 770 feet to the south driveway of the Mt. Pleasant Middle School; and to authorize the Township Manager to sign the agreement. **MOTION CARRIED 5-0.**


MOTION by Mielke SUPPORTED by Sweet to table New Business Item C. Selection of Contractor for East Pickard Road Landscaping Improvements and item D. Holiday Lighting Agreement until the March 19<sup>th</sup> meeting. **MOTION CARRIED 5-0.**

**DIRECTOR COMMENTS**

- Nanney put a plug in for the Care Store Drive being held at the Township Hall through the end of February.
- Mielke commented on the April 17<sup>th</sup> Annual Joint Meeting.

Next regular EDA meeting to be held on Tuesday, March 19, 2024, at 4:30pm  
Meeting adjourned at 5:36pm

**APPROVED BY**



**Thomas Kequom, EDA Board Chair**

**(Recorded by Tera Green)**